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Director 19 May 1951

FUNCTIONS OF THE STAFF

It is suggested that within the terms of the President's Directive of April 4, 1951, the responsibilities of the Director and the functions of the Staff should be:

a. to encourage the responsible agencies to produce ideas in support of psychological operations;

b. to coordinate as necessary, the planning and implementing of psychological policies and programs, (including national psychological plans for general war)

c. to initiate and formulate proposals, including proposals for national psychological strategy, which would be referred as appropriate to the Board or directly to the responsible agencies for development and execution;

d. to make a broad evaluation of current and proposed operations in the light of national plans and to suggest additional measures, changes in emphasis, and improvements in execution;

e. to recommend means whereby in the determination, pronouncement and implementation of political, economic and military policies adequate attention will be given to their psychological effects and to the existing psychological programs;

f. to recommend how the programs of psychological operating agencies will be furthered by U. S. Government official pronouncements;

g. to review proposals and results of research bearing on psychological operations received from outside the operating departments and agencies and make these available as appropriate to such operating agencies;

h. to provide secretariat services, including:

(1) prepare reports as directed by the Board;

(2) organize the business of the Board and expedite reaching of decisions;

(3) promulgate the decisions of the Board.

i. to furnish such intelligence and such policy and operational information as necessary for the performance of the above functions;

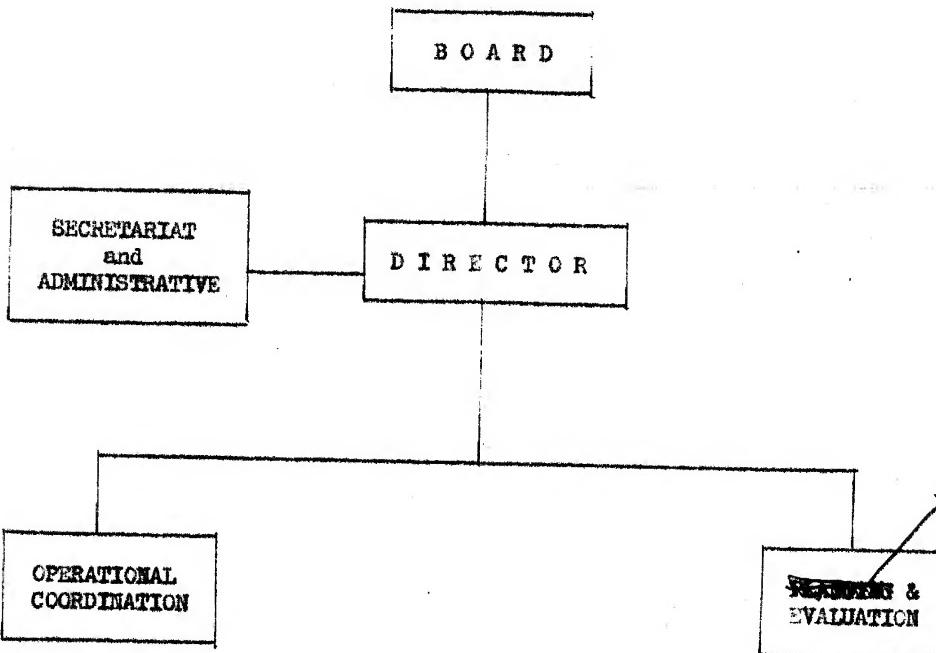
j. to examine the functions of the Board and Staff and where appropriate recommend to the Board their delegation to existing departments and agencies of the Government.

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in order to insure that the facilities and resources of the Government were still utilized to the maximum extent

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NOTE: (1) It is expected that each member of the Board will designate a deputy whose responsibilities include all matters over which the Board itself has cognisance. In the absence of the three principal Board members at any meeting, the Director will act as chairman. The Board may solicit the advice of non-governmental consultants as required.

(2) No attempt has been made to specify which unit or units would perform each of the Staff functions listed on the preceding page. In view of the small size of the proposed Staff this should be left to the Director who will allocate them in accordance with the individual qualifications of his assistants. In performing these functions, however, the Staff will utilize to the maximum extent the facilities and resources of the participating departments and agencies.

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